

INTRA PRESENTATION



MUHAMMAD AFIQ HAIKAL BIN ISMAIL

52213121135

Bachelor of Information Technology (Hons.)
in Software Engineering

UniKL Chancellery

Centre of Alumni & Career Services (CACS)

Supervisor (Company) :

Mrs. NUR AZWEEN ZAKARIA

Supervisor (University) :

Mrs. SUZANA BINTI KASSIM



28th NOVEMBER 2024 - 28th MARCH 2025

UNIVERSITI KUALA LUMPUR (UniKL) Chancellery

Established on **20 August 2002**.

A Government Linked University (**GLU**) wholly-owned by MARA Corporation Sdn Bhd (**MARA Corp**), an investment and commercial arm of **Majlis Amanah Rakyat (MARA)**.

The university is given the mandate to upgrade the status of **technical education in Malaysia** by the government.

VISION :

"To be the leading entrepreneurial technical university."

MISSION :

"To produce enterprising global technopreneurs."

CORE VALUES :

COMMITMENT • INTEGRITY • TEAMWORK • INNOVATIVENESS • EXCELLENCE



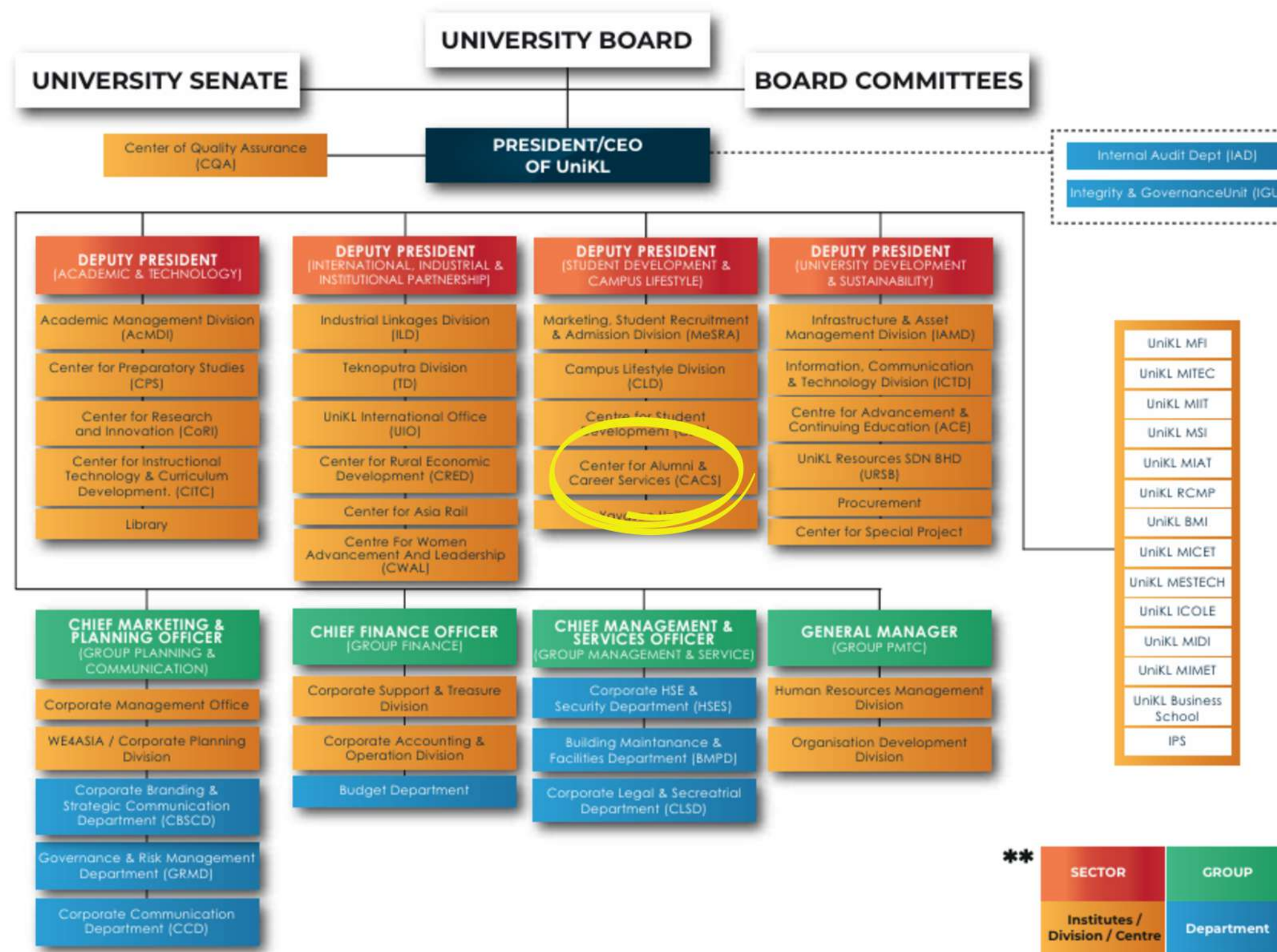
**WHERE KNOWLEDGE IS APPLIED
AND DREAMS REALISED**



About internship company - Universiti Kuala Lumpur (UniKL)

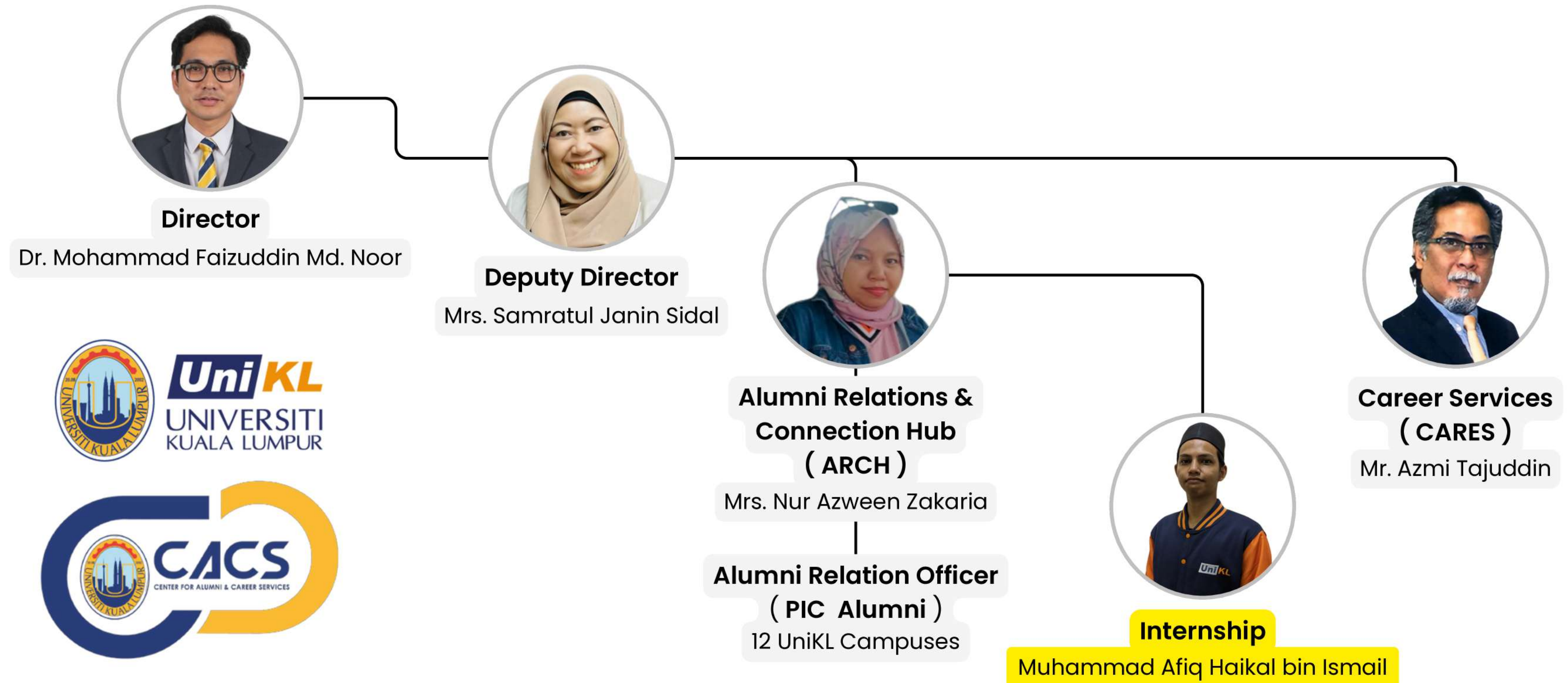
CORPORATE STRUCTURE CHANCELLERY

CORPORATE PROFILE



Source : Updated-UniKL-Corporate-Profile-March2024.pdf

Centre of Alumni & Career Services (CACS)



About internship company - CACS unit.



MONDAY – FRIDAY

- 08:30 AM** – Clock-In / Arrive at office.
- 09:00 AM** – Check WhatsApp/Email.
– Read/Ask about assigned task.
– Continue existing tasks.
– If finished, standby for any ad hoc task.
- 01:00 PM** – Lunch + Zuhur prayer
- 02:00 PM** – Continue existing tasks.
– If finished, standby for any ad hoc task.
– Ask/Check if there is any new assigned task.
- 05:00 PM** – Asar prayer.
- 05:15 PM** – Update INTRA Daily Logbook.
- 05:30 PM** – Clock-out / Went home.



DRESS CODE

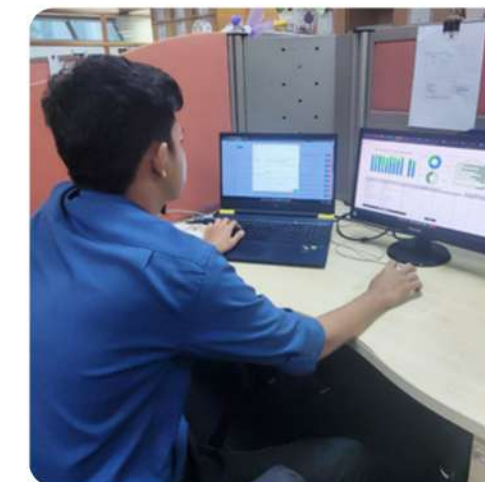
Office attire.



TASKS

CACS event/activity.

- Participation form.
- Promotional poster.
- Data analysis.
- Dashboard. (Google Sheet + HTML)



Daily schedule.



NOVEMBER 2024

w1

Career Talk - Alumni Perspectives (Bestari Hall)
UniKL Graduation - Robe Collection Day. (Quill Mall, L4)

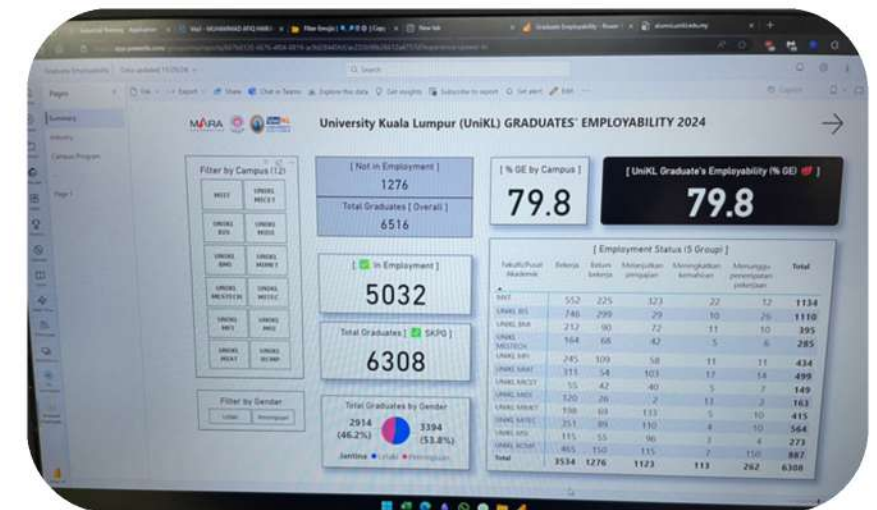
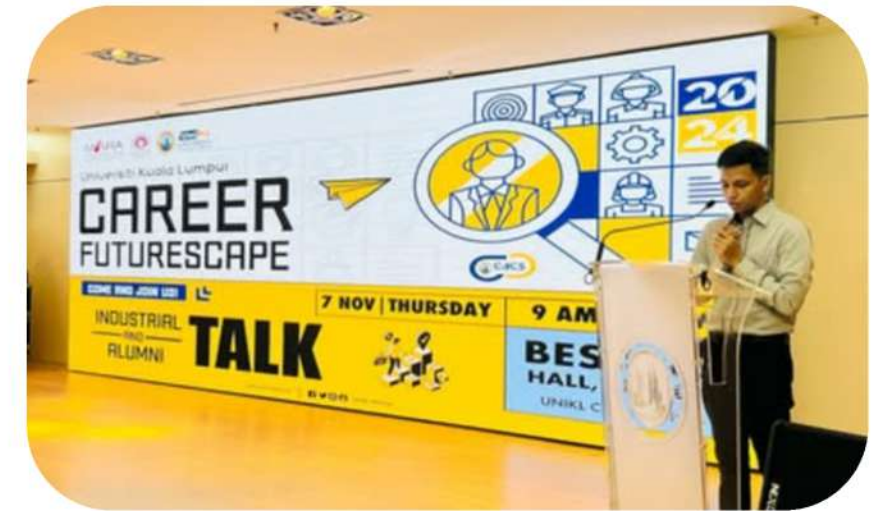
W2

W3

Report Duty. (28/11/2025)

Create Power BI Dashboard for
2024 UniKL Graduates' Employability (GE/SKPG).

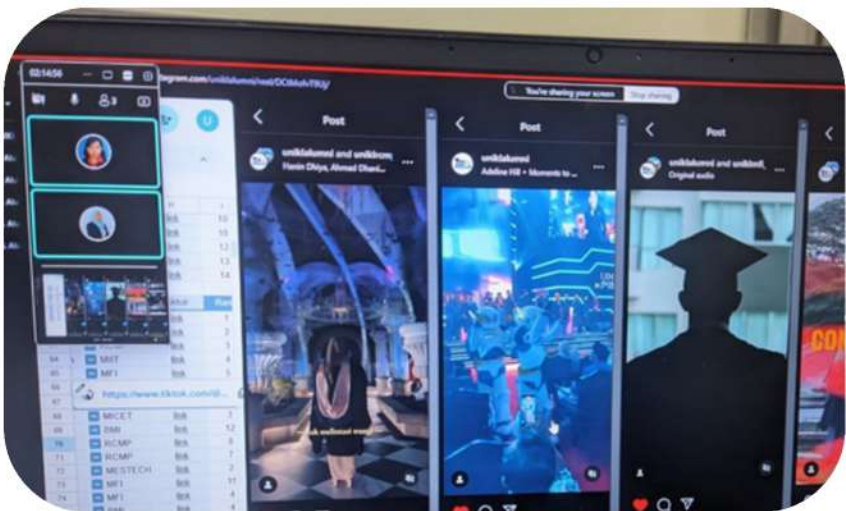
W4



DECEMBER 2024

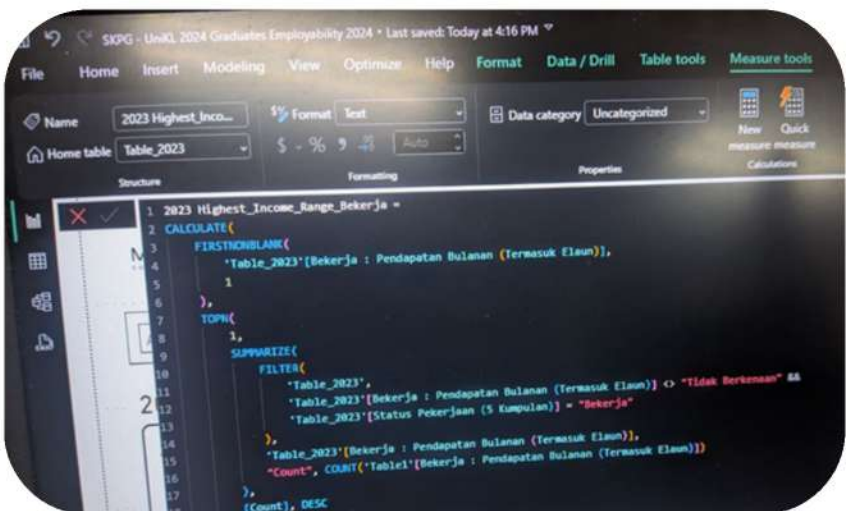
W1

Compile data for
UNIKL CLASS OF 2024 GRADUATION PHOTO & VIDEO CONTEST.



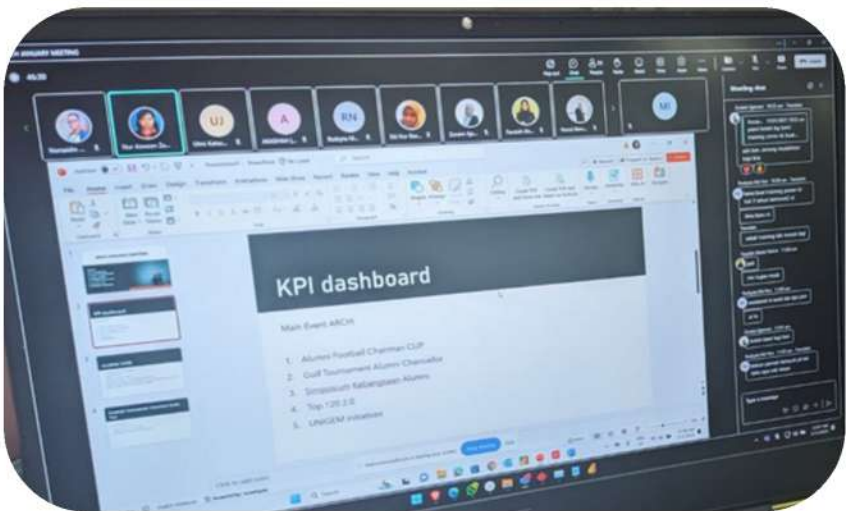
W2

Design the Alumni CARE volunteers form and poster.
Updating the Power BI Dashboard – UniKL 2024 GE.



W3

Study the current UniKL Alumni website (WordPress).
Design simple document/slide about SaaS comparison.



W4

Drafting the Dashboard KPI for CACS (internal system)
based on the requirements specified by CACS.



Summary of tasks done by week in December 2024.

JANUARY 2025

W1

Updating the Dashboard KPI for CACS. (SharePoint)
Start the Daily Update of SKPG 2024 - UniKL GE (06/01/2025)

W2

Meeting with CACS Department. (Level 25)
Daily Update of SKPG 2024 - UniKL GE.

W3

Design the Graduates Training event #1 form and poster.
Meeting with ARCH PIC. (UniKL 12 Campus) (Teams)
Daily Update of SKPG 2024 - UniKL GE.

W4

Compile data of Alumni affected by December 2024 floods.
Finalized the poster and form for UniKL Chairman’s Cup.
Daily Update of SKPG 2024 - UniKL GE.



University Kuala Lumpur (UniKL) GRADUATES' EMPLOYABILITY						
[% GE] UniKL 2024						
80.5						
LATEST DATA : 8 JANUARY 2025						
CUT OFF DATE : 23 FEB 2025						
IPT / ILKA	UniKL	Kebolehpasaran Graduan (GE)		Belum / Tidak bekerja		Jumlah
		Bil.	%	Bil.	%	
UNIKL-BRITISH MALAYSIAN INSTITUTE	BMI	332	79.8	84	20.2	416
UNIKL-BUSINESS SCHOOL	BIS	811	73.1	299	26.9	1110
UNIKL-INSTITUTE OF MEDICAL SCIENCE TECHNOLOGY	MESTECH	217	76.1	68	23.9	285
UNIKL-MALAYSIA FRANCE INSTITUTE	MFI	333	76.7	101	23.3	434
UNIKL-MALAYSIA ITALY DESIGN INSTITUTE	MIDI	137	84.0	26	16.0	163
UNIKL-MALAYSIAN INSTITUTE OF AVIATION TECHNOLOGY	MIAT	456	89.1	56	10.9	512
UNIKL-MALAYSIAN INSTITUTE OF CHEMICAL AND BIOENGINEERING TECHNOLOGY	MICET	116	77.9	33	22.1	149
UNIKL-MALAYSIAN INSTITUTE OF INDUSTRIAL TECHNOLOGY	MITEC	475	84.1	90	15.9	565
UNIKL-MALAYSIAN INSTITUTE OF INFORMATION TECHNOLOGY	MIIT	915	80.5	222	19.5	1137
UNIKL-MALAYSIAN INSTITUTE OF MARINE ENGINEERING TECHNOLOGY	MIMET	370	83.1	75	16.9	445
UNIKL-MALAYSIAN SPANISH INSTITUTE	MSI	221	81.0	52	19.0	273
UNIKL-ROYAL COLLEGE OF MEDICINE PERAK	RCMP	749	84.3	139	15.7	888
		5132	80.5	1245	19.5	6377



Summary of tasks done by week in January 2025.

FEBRUARY 2025



Alumni CARE Pantai Timur – Kelantan.

UMK Benchmark

W1

Chill & Chat Pantai Timur (Renai Hotel, Kota Bharu)

Draw Ballot – UniKL Chairman’s Cup 2025 (14/02/2025)

Compile data for the UniKL Chairman’s Cup participants.

W2

Daily Update of SKPG 2024 – UniKL GE.

Updating the site/dashboard for the UniKL Chairman’s Cup.

W3

UniKL Chairman’s Cup – Alumni Football Tournament.

W4

Finalize SKPG 2024 – UniKL GE. (24/02/2025)



Summary of tasks done by week in February 2025.

Alumni CARE

Pantai Timur – Kelantan.

4 – 5 February 2025
Tuesday – Wednesday

- Departure :
 - 04/11/2025, Tuesday, 11:00 PM
 - UniKL City Campus
- Alumni visit + donation (5/17 houses) :
 - 05/11/2025, Wednesday, 09:00 AM – 02:00 PM
 - Lead Team B :
 - x1 Kuala Krai
 - x1 Pasir Puteh
 - x2 Ketereh
 - x1 Kota Bharu



Chill & Chat – Pantai Timur (Renai Hotel, Kota Bharu)

**7 February 2025
Friday**

- Time and Venue :
 - 08:30 AM – 11:30 AM
 - Level 5, Emerald 2 Hall, Renai Hotel.
- Alumni meet and greet :
 - CACS briefing for 2025 planned events.
 - Alumni sharing session about career and life experiences.
 - Participation :
 - x8 (2014 – 2024)
 - x2 (2005 – 2013)

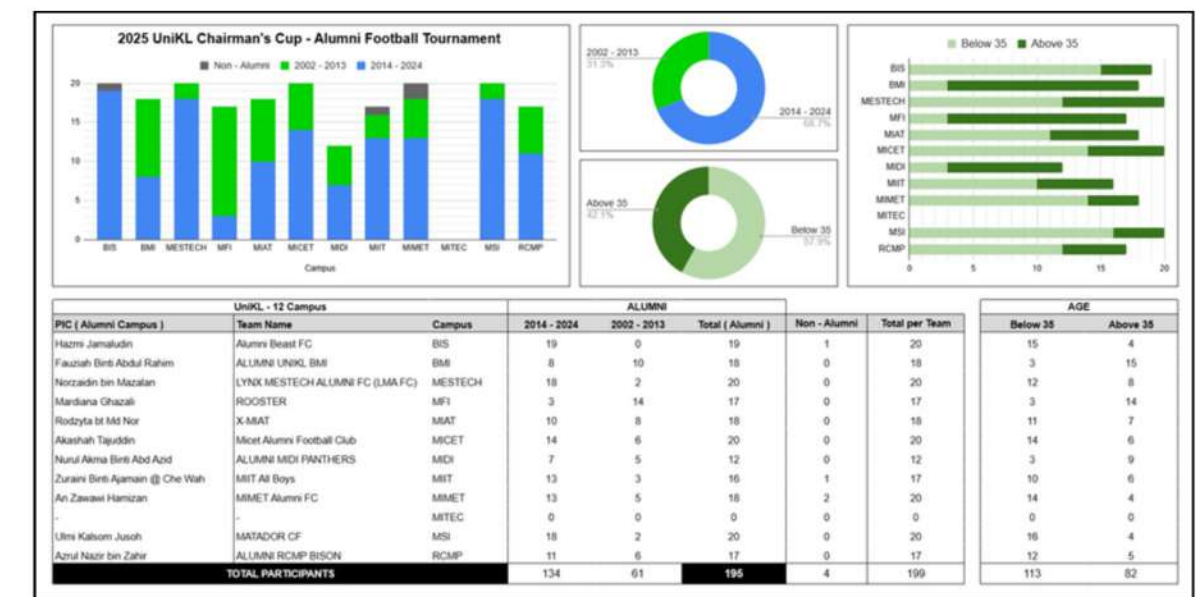


UniKL Chairman's Cup

UniKL Alumni Football Tournament

22 – 23 February 2025
Saturday – Sunday

- Draw Ballot :
 - 14/02/2025, Friday, 11:30 AM – 12:30 AM
 - Meeting Room, Level 3. (MS Teams)
- UniKL Chairman's Cup :
 - Alumni Football Tournament. (UniKL MIAT)
 - Participation :
 - x11 UniKL Campuses
 - 207 Alumni :
 - x66 (2005 – 2013)
 - x141 (2014 – 2024)





Digital/Printed Media

ALUMNI CARE SQUAD
VOLUNTEERS NEEDED

Let us contribute to help our UniKL Alumni affected by the recent floods.

JOIN US



012 - 749 8174
@uniklalumni

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ALUMNI CARE
DONATION
For our UniKL Alumni Flood Victims

Monetary Donations

CIMB
Universiti Teknikal Mara Sdn Bhd
8000 2759 72

Remarks :
ALUMNI CARE <Campus Name> - [Your Name]

Any inquiries, please contact PIC.
Kindly forward the proof of payment to PIC via WhatsApp for confirmation.
• Mrs. Azween > 012-749 8174

Item Donations
ALUMNI CARE Box of LOVE

1. Beras SKG	6. Bihun
2. Minyak Masak Botol (1kg)	7. Mi Segera
3. Tepung gandum	8. Biskut
4. Sardin	9. Susu pekat
5. Teh	

Collection Centers :

UniKL HQ/MIT, Kuala Lumpur
• Mrs. Azween (CACS level 3) > 012-749 8174

UniKL RCMP, Ipoh, Perak
• Mr. Azrul (CL office) > 011-3247 4700

UniKL MSI, Kulim, Kedah
• Mr. Azlan (CL office) > 019-414 5048

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ARTIFICIAL INTELLIGENCE - AI FOR BUSINESS
UNLOCK THE SECRETS OF AI TO BOOST YOUR BUSINESS!

En. Saiful Sazali Abdul Rashid

ALUMNI :
• 2007 - MSI - DIPLOMA
• 2011 - MIDI (IPROM) - DEGREE
• 2015 - BIS - MASTER

Topics :

- Use AI to Write Words That Attract Customers.
- Create Unique & Catchy Branding Songs with AI.
- Generate Fresh Social Media Content Ideas Using AI.
- Design Professional Visuals Quickly with AI.

SCAN TO REGISTER



MICROSOFT TEAMS **4 HOURS** **SATURDAY**
ONLINE 10:00 AM - 02:00 PM 18 JANUARY 2025

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Chill & Chat
PANTAI TIMUR

FRIDAY, 7 FEB 2025
9:00 AM - 12:00 PM
Renai Hotel, Kota Bharu

8:45 am **Registration**

9:00 am **Doa Recitation**

9:05 am **Welcoming Remarks & Way Forward**
Dr. Mohammad Faizuddin Md. Noor
Director
Centre for Alumni & Career Services (CACS)
Universiti Kuala Lumpur (UniKL)

10:00 am **Knowledge Sharing: "Digital Marketing + AI"**
En. Saiful Sazali Abdul Rashid
Founder, Brilliant Million Works
Alumni MSI (2007), IPROM (2011) & BIS (2015)

11:00 am **Networking & Lunch**

12:00 pm **Photography Session**

12:00 pm **End of Programme**

En. Saiful Sazali

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CHAIRMAN'S
UniKL Alumni
CUP

Unikl MIAT, Sepang
22 - 23 FEB 2025

For more details, please contact your respective Campus Alumni PIC

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RENAI HOTEL
Kota Bharu

Chill & Chat
PANTAI TIMUR

7 FEBRUARY 2025
FRIDAY

9:00 AM - 12:00 PM
3 HOURS

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Chill & Chat
PANTAI TIMUR

FRIDAY, 7 FEB 2025
9:00 AM - 12:00 PM
Renai Hotel, Kota Bharu

#AlumniUniKL

we are UniKL
UNIVERSITI KUALA LUMPUR (UniKL)
Alumni Chill & Chat
- Pantai Timur -

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CHAIRMAN'S
UniKL Alumni
CUP

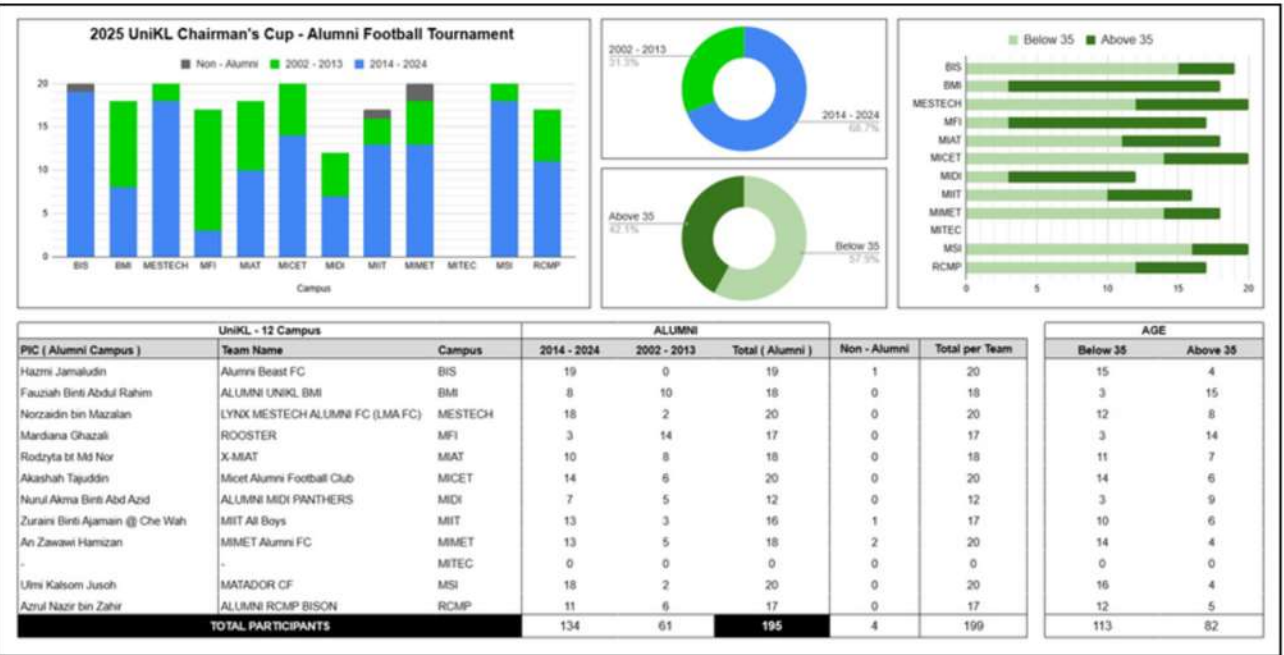
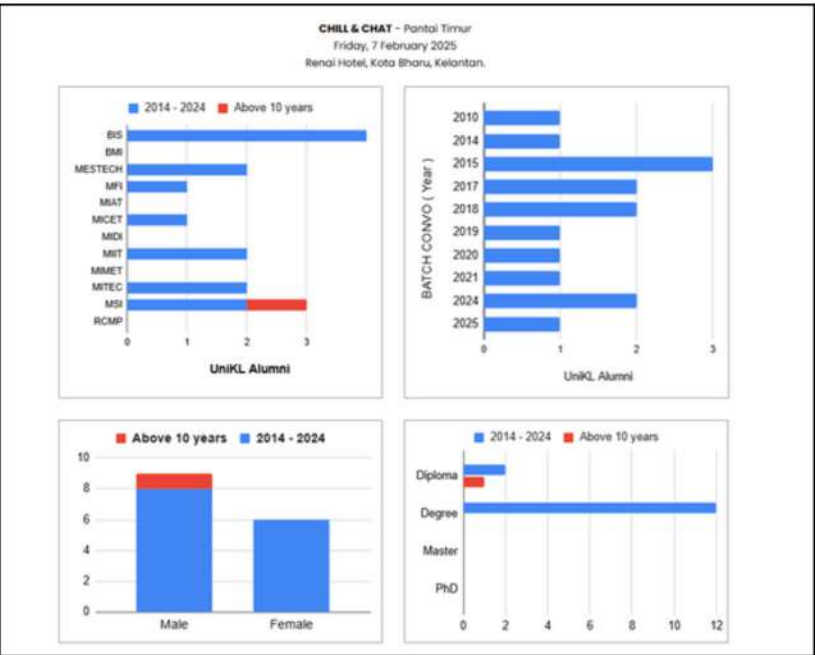
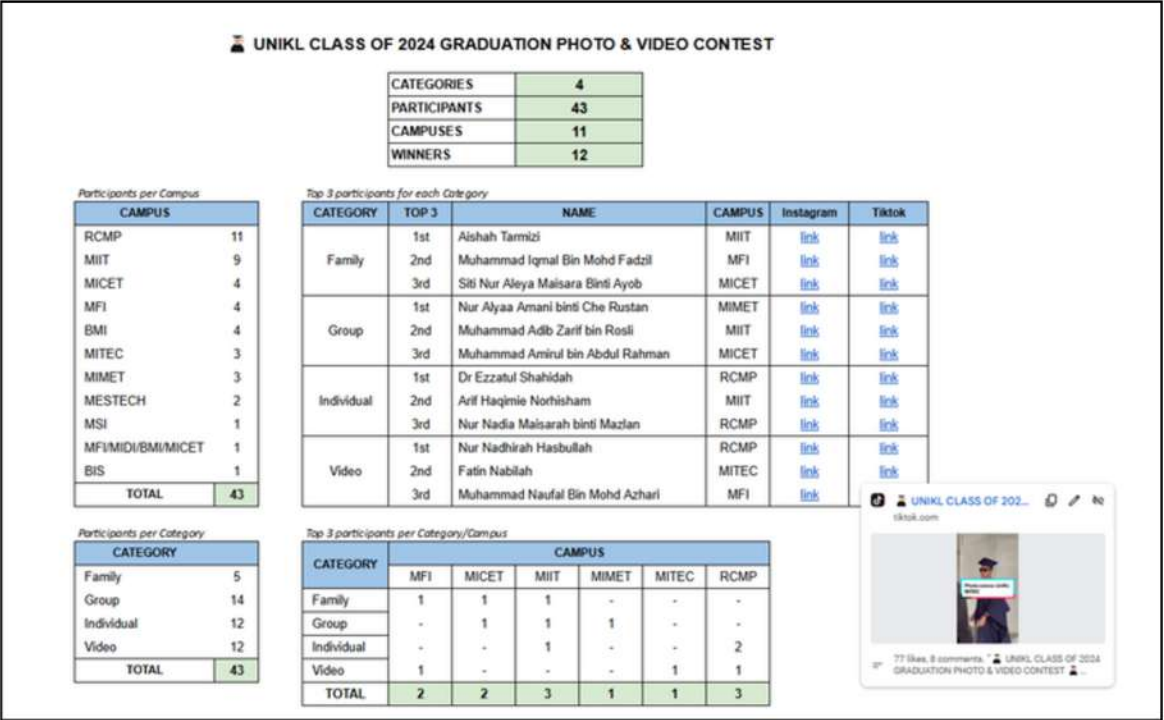
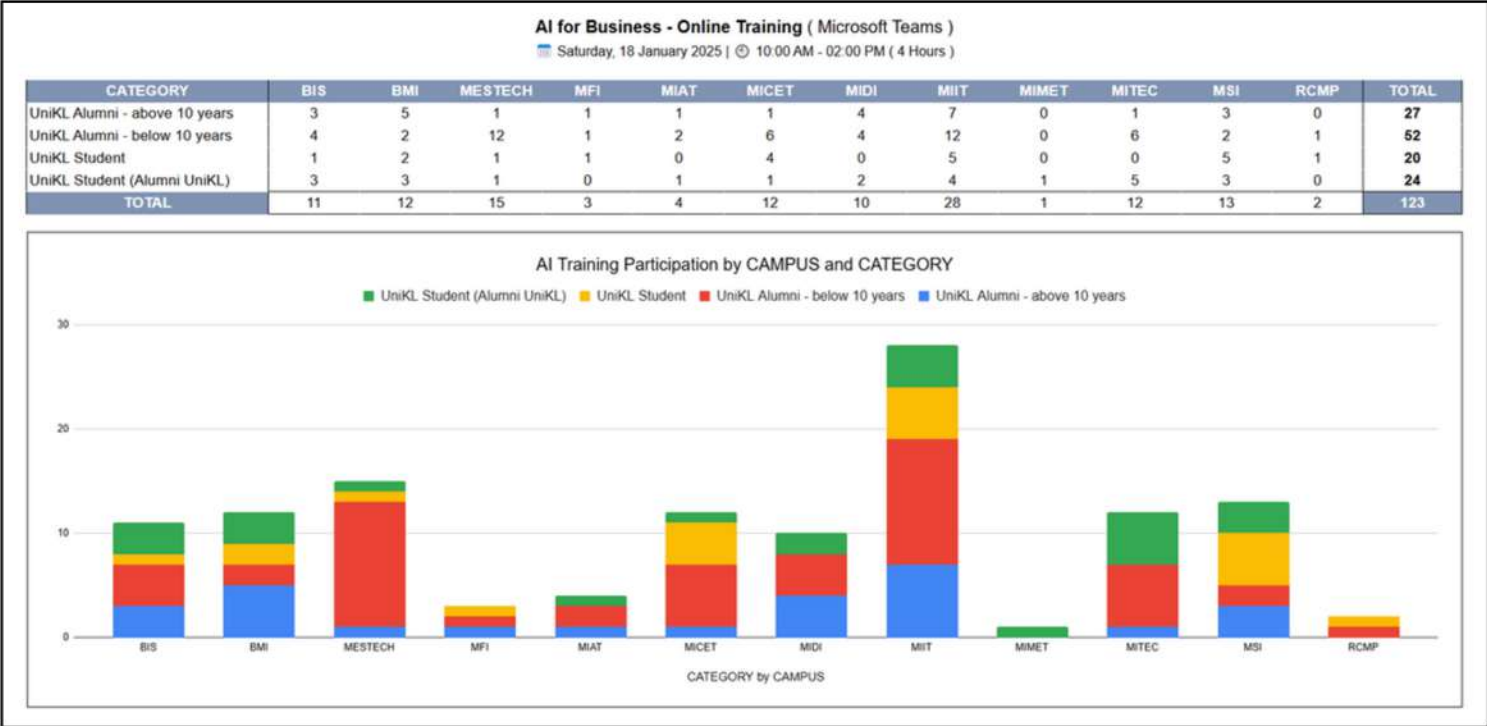
22 - 23 FEB 2025
UniKL MIAT, Sepang

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Digital media that i designed for CACS using Canva.



Dashboard - CACS Program/Event

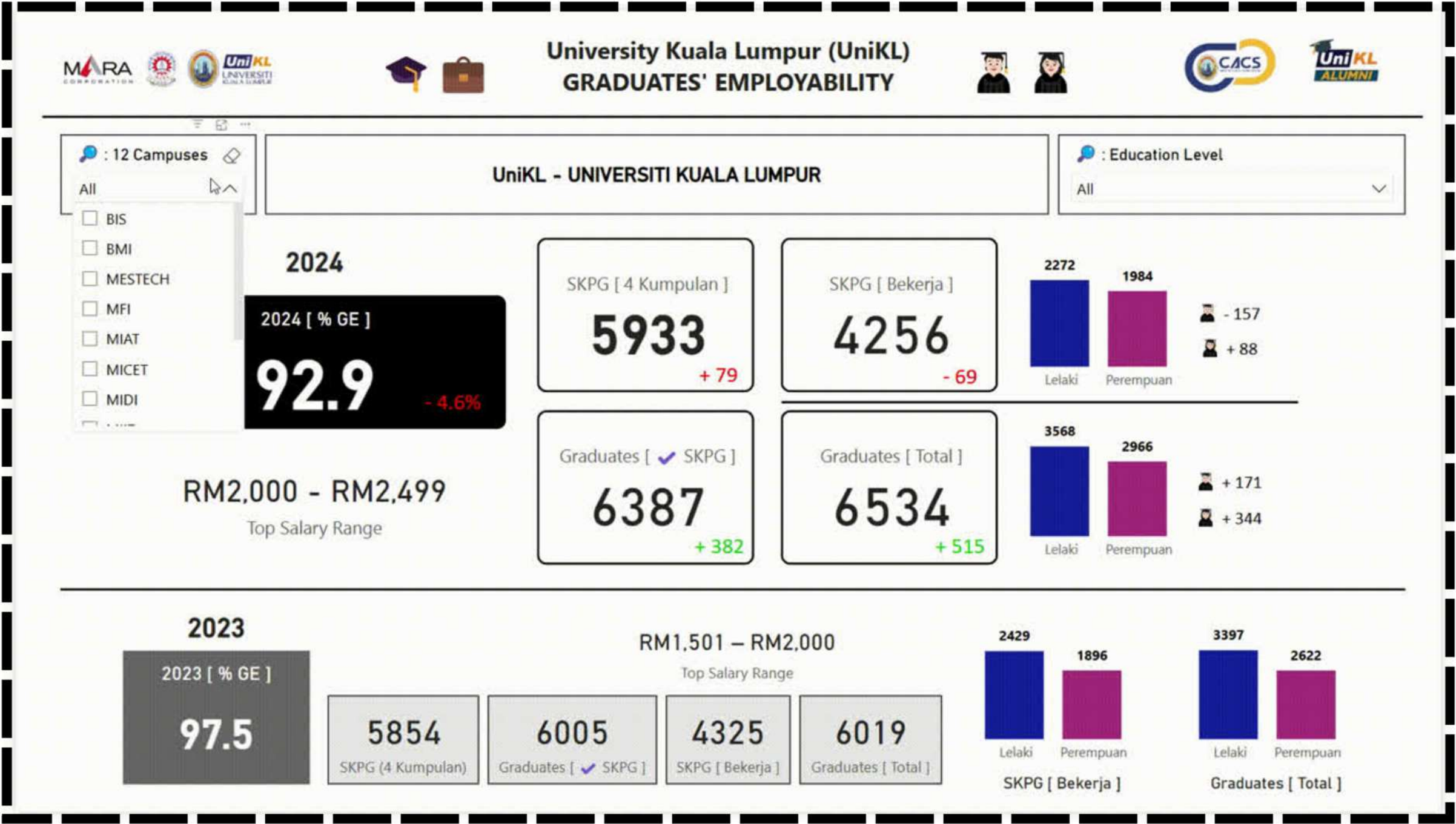


Online dashboard that i design for CACS using Google Sheet.

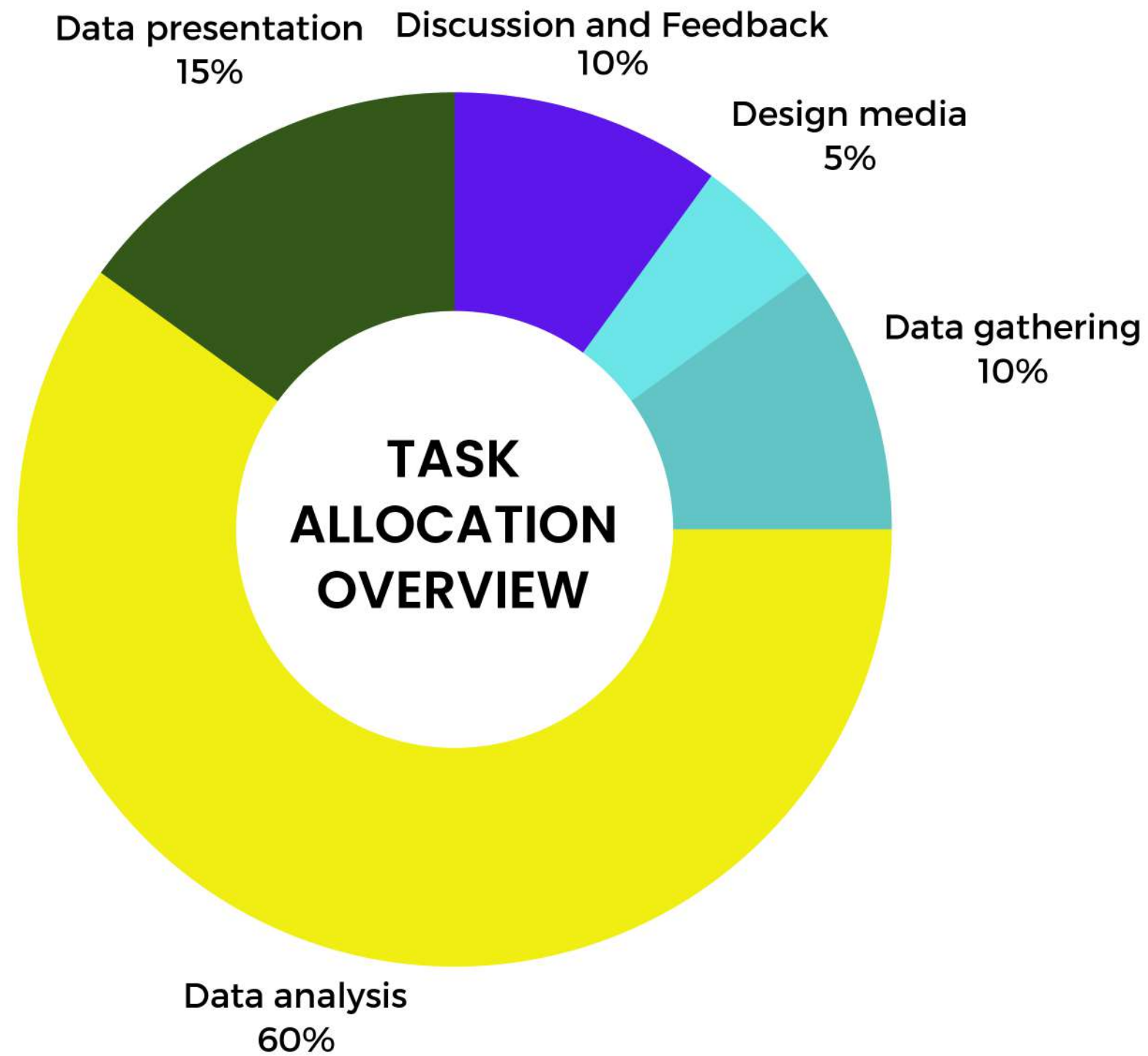


Power BI Dashboard

2024 UniKL Graduates' Employability (GE/SKPG)



Interactive dashboard that i design for CACS using Power BI.

**EVENT/ACTIVITY****5****DURATION****18 weeks****SOFTWARE / TOOLS****RELATED SUBJECTS – BSE**

IEB 20603 – DATABASE MANAGEMENT SYSTEMS
IGB 20303 – PROBABILITY AND STATISTICS FOR IT
ISB 30503 – DATA STRUCTURES AND ALGORITHMS
ISB 42503 – INTERNET PROGRAMMING
IDB 30303 – IT PROJECT MANAGEMENT



Summary of task i had done during my internship at UniKL Chancellery, CACS.

Internship Reflection. Alhamdulillah.

Self-Reflection.

My internship at the UniKL Chancellery has helped me to better understand how UniKL operates and has answered several questions I had during my studies.

Additionally, I was able to apply what I had learned to my tasks, particularly in database management.

